

**SHOSCOMBE PARISH COUNCIL**22, Wellow Lane, PSJ BA2 8JS -Tel: **07857 886394** email: [clerk@shoscombecouncil.org](mailto:clerk@shoscombecouncil.org)**5th<sup>h</sup> March 2026 - To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council at The Village Hall on Thursday 12th March 2026 at 7.30 p.m. - Clerk to Shoscombe Parish Council**

No	Agenda Item	Category	Timings
1	To note apologies for absence	Note	7.30 –2 mins
2.	Declarations of Interest in items on the agenda	Note	7.32 –2 mins
3.	<b>10 minutes allocated for Public Participation</b> – Update regarding the application for the Apple Tree Inn to be an Asset of Community Value	Note	7.34-10 mins
4.	To confirm minutes of the meeting on 15 <sup>th</sup> January are correct	Approve	7.44 - 2 mins
5.	<b>Clerk’s Report</b> including Assertion 10 updates, report on PC website provider – Parish Online, gov.uk email addresses and training.	Note/Discuss/ Approve	7.46 –15 mins
6.	<b>Ward Councillor Report</b>	Note	8.01-10 mins
7.	<b>Financial Matters:</b> ALCA £35.00 x 4 plus £70.00 for training fees (already paid) <b>Clerk’s overtime for additional duties for Assertion 10</b> – 15 hours - £215.40 gross - £172.40 net and £43.00 HMRC <b>Additional printing costs for Assertion 10 training etc</b> £40.00 <b>Village hall Sign –Milsom Metalworks</b> - £276.00 incl of VAT (already paid) <b>Dunkley’s Payroll</b> - £50.28 (already paid) <b>New laptop which is compliant for Windows 11</b> – up to £600.00 Sophos anti-virus protection - £40.00 p.a. Office 365 £85.00 p.a. includes Cloud storage <b>Money in:</b> <b>Clerk’s proposed salary increase</b> – 3.34%.	Approve	8.11 –10 mins
8.	<b>Planning:</b> <b>25/04569/FUL</b> – Oak Cottage – Permit <b>25/04860/VAR - Variation of Condition</b> – Land west of St Julian’s Farm – Permit Draft Planning Format - JW	Note  Note – will be a July agenda Item	8.21 – 3 mins
9.	<b>Climate, Nature and Sustainability Working Group: TW</b>	Update	8.24–5 mins
10.	<b>Village Hall and Recreation Field</b>		
	<ul style="list-style-type: none"> <li>Air Heat Source Pump - roof motor – Report distributed - TM</li> <li>Discuss PC / Trustee requirements for provision of Disabled or Accessible toilets - TM</li> <li>Car park drainage to eradicate the mud pool - options and contracting – TM</li> <li>Play Area Inspection Report - JF</li> </ul>	Agree/Note Reports	8.29– 15mins
11	<b>Nomination of the Apple Tree as an Asset of Community Value</b>	Discuss	8.44 - 5 mins
12.	<b>Adoption of new policies</b> – IT, Data Protection, Document Retention & Freedom of Information to comply with Assertion 10 requirements	Discuss/Agree	8.49 – 10 mins
13.	<b>Sustran’s Paths for Everyone Proposal</b> – Updates	Discuss	8.59- 5 mins
14.	<b>Councillor Reports – as distributed</b> A) HELAA/JSP/Local Plan – any updates IC B) PROW – Cinder Path – Ward Councillors -Traffic Regulation Order for Byway BA25/33. Fly tipping Brimscombe by-way. C) School – FCr D) Highways – JW/JF E) Burial Board/Church -FCr	Note	9.04–15 mins
15.	<b>Parish Council Action Plan for 2026</b>	Discuss/Consider	9.19-10 mins
16.	<b>Clerk’s Appraisal - IC</b>	Note	9.29 -5 mins
	<b>Dates of the next meetings:</b> <b>18<sup>th</sup> March 2026 – Parish Liaison Meeting</b> <b>7<sup>th</sup> May 2026 – Parish Council Annual Meeting</b> <b>9<sup>th</sup> July – Parish Council</b> <b>10<sup>th</sup> September – Parish Council</b>		